

YOUTH ADVISORY COUNCIL

**Compilation of
Draft Minutes for Approval
Oct 2021 through Mar 2022**

March 28, 2022

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YOUTH ADVISORY COUNCIL MINUTES

Wednesday, October 20, 2021

4 p.m. – WebEx

Present Youth Advisory Council Members: Liv Tinio, Annamika Konkola, Emily Newbore, Holly Bartholomew, Jack Frazier, Karina Rower, Kogen Brown, Macy Gong, Madeline Brown, Mariam Hassan, Nate DeMoro, Summer Tan.

West Linn Staff Members: Dylan Digby

West Linn City Council Members: Rory Bialostosky (at end)

Absent: Caroline Nielsen, Danny Milstein, Elijah McKinley, Drayton Nimz, Declan Winder, Aubrey Cutler.

Call to Order: Summer Tan called the meeting to order at 4:05pm.

Approve minutes: Minutes for the 10/6/21 meeting were unanimously approved with two minor corrections. Motioned to approve by Mariam, seconded by Nate.

COVID-19 Letter Discussion/Revisement: The YAC discussed a lunch contact sign up sheet to include in the letter, and discussed who to send it to. Decided on WLHS, and WLHS feeding middle schools. We then had a discussion of what our goals are through this letter, what we hope to achieve.

Vote on Who to Include: 12-1 to exclude elementary schools.

Youth Recommendations: Discussed choosing from the 6 pressing issues from the council. Interested in the community center but decided Oppenlander was a more pressing issue, but realized more information on the topic is needed. Jake, Emily, Liv and Summer expressed interest in presenting opinions to the Council in person at the end of November.

Group chat: Due to limitations and restrictions in public meetings laws, group chats on issues of substance are not allowed. A quorum of members cannot have policy discussions on email/text. Any emails about YAC business should include the YAC email distribution list and go through the City's email system to ensure we are capturing it to comply with public records laws.

Other Business: Mentioned interest in YAC being involved in holiday events, communicating about future in-person meetings, Rory stopped by and said hello.

Adjournment: Meeting was adjourned at 5:00pm by President Tan.

Next meeting November 3rd, 2021 @ 4:00pm

Minutes approved:

YOUTH ADVISORY COUNCIL MINUTES

Wednesday, November 3, 2021

4 p.m. – WebEx

Present Youth Advisory Council Members: Caroline Nielson, Jake Frazier, Liv Tinio, Annamika Konkola, Nate DeMoro, Karina Rower, Mariam Hassan, Madeline Brown, Drayton Nimz, Emily Newbore

West Linn Staff Members: Dylan Digby, John Williams

West Linn City Council Members: None

Absent: Danny Milstein, Elijah McKinley, Declan Winder, Aubrey Cutler, Summer Tan, Macy Gong, Kogen Brown, Holly Bartholomew

Call to Order: Meeting called to order

Approve minutes: Minutes will be approved at a later date

Public Comment: None

Status of COVID Letter: Article on COVID letter launched a meeting. Talked about ways to adjust the lunch issues and adjust mask enforcement. Going to try to enforce more and follow up again later.

Oppenlander Property Presentation and Discussion: Featuring special guest John Williams, Community Development Director and Deputy City Manager.

Liv asked about how amenity cost would be added into the bond and John responded.

John Williams gave background on issues and that Council will decide in May 2022 on language and details to send to voters for 20 year bond to purchase the property.

Jake asked whether baseball fields could be converted to football or soccer fields. John said yes, but the measure has to be sent to voters in January so there is not a lot of time to put together a master plan. If voters decide to buy, there could be a community-led design process. John mentioned that the bond won't pay for ongoing maintenance. Jake asked about difference

between turf and artificial fields. John answered that grass fields are less playable in winter, but artificial turf can extend the season.

Caroline asked about parking issues with big sports events. John said it is tradeoff if you want to enlarge the parking area.

Liv asked about the timeline. John answered that the vote is in May; if approved, a bond will be sold on a financial market that delivers money months later. John explained the real estate process. 2023 is a possible start for the project, with construction in summer.

Madeline asked about lighting and field lighting and expressed concerns about effects on animal migration. John discussed lighting codes and conflicts with neighbors, as well as use of fields at night and artificial lighting options.

The group discussed survey amenity options and John explained the wide range of options offered in survey results.

John said the city wants to hear from YAC, because members will pay for the project if they become homeowners.

Liv said fields would be a good thing for the community. Other parks are playground parks nearby, this would be nice if it had other amenities.

Jake and Emily may go to next Council meeting with Summer and Liv on Nov 15 to share the YAC's perspective.

YAC wants to keep Oppenlander as a park. They want to expand parking, lighting, and increase paths. YAC reached agreement on wanting to keep it as a park and this project has a tighter timeline.

COVID Meeting and Letter Recap: Went over the COVID meeting and letter again for those that missed it earlier. The school is against punishment-based enforcement for masks, but will add outdoor lunch tents. Having a meeting in few weeks to see if any changes helped. ROAR added a small item at the end of their newsletter about COVID; the reaction from students was to make fun of it. Discussion of some staff or teacher input that could be incorporated.

Agreed to bring input from others, such as staff, to next meeting to reinforce why we need to make COVID changes.

Jake said he talked to SRO Johnson about enforcement. Officer Johnson said the district has never been a "punishment district" on other topics either.

Final questions were when to send the letter or open classrooms.

Volunteer Efforts

Discussion on doing a volunteering project for parks as a group. Dylan to ask Parks staff to attend future meeting to share more details and send an email with volunteering information.

Other Business: None

Adjournment: Meeting was adjourned at 5:00pm

Next meeting December 15, 2021 @ 4:00pm

Minutes approved:

YOUTH ADVISORY COUNCIL MINUTES

Wednesday, December 15, 2021

4 p.m. – WebEx

Present Youth Advisory Council Members: Emily Newbore, Summer Tan, Nate DeMoro, Madeline Brown, Jake Frazier, Annamika Konkola, Caroline Nielsen, Kogen Brown, Declan Winder

West Linn Staff Members: Dylan Digby

West Linn City Council Members: None

Absent: Liv Tinio, Aubrey Cutler, Danny Milstein, Elijah McKinley, Macy Gong.

Call to Order: Summer called the meeting to order at 4:04 pm.

Approve minutes: Minutes will be approved at a later date

Public Comments: None

Discussion of Presentation to Council On Oppenlander: Jake, Emily, Nate went to a City Council meeting and shared the YAC's perspective on the issue. Jake, Emily, and Nate debriefed on how Council appreciated them coming to share. Dylan shared the current status of the Oppenlander process and timeline.

Council Goals & Topics Brainstorming: YAC members discussed providing recommendations to Council for their upcoming Goal Setting Retreat. Topics that were brought up as options included mental health, drug use related to mental health, behavioral health specialist for the police department,

Attendance Discussion: Want to see which members haven't been showing up and reduce the size of the YAC to active members. To check bylaws and look at this.

Miscellaneous: None

Adjournment: Meeting was adjourned at 4:23 pm by Summer.

Next meeting January 5, 2021 @ 4:00pm Minutes

approved:

YOUTH ADVISORY COUNCIL MINUTES

Wednesday, January 5, 2022

4 p.m. – WebEx

Present Youth Advisory Council Members: Annamika Konkola, Caroline Nielson, Declan Winder, Drayton Nimz, Emily Newbore, Jake Frazier, Karina Rower, Kogen Brown, Liv Tinio, Madeline Brown, Mariam Hassan, Summer Tan

West Linn Staff Members: Dylan Digby

West Linn City Council Members: Rory Bialostosky

Absent: Danny Milstein, Elijah McKinley, Aubrey Cutler, Macy Gong, Holly Bartholomew, Nate DeMoro

Call to Order: Summer called the meeting to order at 4:08 pm

Approve minutes: Minutes will be approved at a later date

Public Comment: None

The group discussed a list of topics of interest for the coming year. They are detailed below.

Ivy on Trees: Madeline mentioned ivy on trees. Jake mentioned partnering with Solve in past. Resolved to send out a volunteer link to group; several members want to get together to volunteer at an event. Madeline will find a date sometime after the semester ends.

Mental Health Promotion: Emily wanted to explore mental health promotion. Rory brought up mental health at police half-time and asked whether that was enough. Discussion of bringing Police Chief Mahuna in to guide conversation. Dylan will ask him to come to the next meeting.

Mental Health and COVID: Caroline offered to bring in a mental health professional to share insight on teens and stress. Alternative, an online event targeting teens and mental health education could be helpful. Liv offered to reach out to Pam Pierce from Community Living Above. Kogen said he could reach out to ASB for mental health; last year mental health with remote school was a big problem.

Liv wanted to get information from the school district about whether they are considering going hybrid in the next week, and volunteered to talk to them. Emily said ASB will put some resources about mental health out on their Instagram and offered to talk to Lucinda, the ASB President.

Jake talked about the teacher's union potentially bargaining over the issue of going remote; alternatively, a lot of positive COVID cases could lead to going remote.

Drug Drop-Off Box: Jake wants to add more locations for WLPD's drug drop-off box program; maybe do a drop-off event for prescription drugs. He will speak with SRO Johnson about it.

Environmental Concerns: Discussion of what city is doing for sustainability. Dylan will share the Sustainability Advisory Board's annual report.

Water Infrastructure: Rory brought up how water infrastructure is a big issue: \$10M, plus discussion of whether we should add other water. Discussion of social media or other polls to gauge youth interest. Emily will investigate.

Other Business: None

Adjournment: Meeting was adjourned at 5:00pm by Summer.

Next meeting January 19, 2021 @ 4:00pm

Minutes approved:



YOUTH ADVISORY COUNCIL MINUTES

Wednesday, January 19, 2022

4 p.m. – WebEx

Present Youth Advisory Council Members: Summer Tan, Jake Frazier, Annamika Konkola, Mariam Hassan, Declan Winder, Karina Rower, Macy Gong, Liv Tinio

West Linn Staff Members: Dylan Digby, Police Chief Peter Mahuna

West Linn City Council Members: Rory Bialostosky

Absent: Danny Milstein, Elijah McKinley, Aubrey Cutler, Nate DeMoro, Caroline Nielson, Drayton Nimz, Emily Newbore, Kogen Brown, Madeline Brown

(One student is out with COVID so quorum could be argued for this meeting)

Call to Order: Summer called the meeting to order at 4:05

Approve minutes: Minutes will be approved in bulk later.

Public Comment: None

Mental Health Promotion: Special Guest Police Chief Peter Mahuna talked about how West Linn PD shares a behavioral health specialist with Lake Oswego. He reported that she has a lot of experience. She is available while in Lake Oswego or West Linn as they share a dispatch channel. She monitors radio and calls and decides when she is needed. She works Mondays through Fridays, but can give consults in the middle of the night or receive email overnight, which she follows up on the next morning. Clackamas County mobile response team behavioral unit used when Amber is on vacation. She was hired last May. Chief Mahuna reported the current system is working well—she is responding to all issues currently and they have not had to use Clackamas County’s team yet.

Drug Drop-Off Box: Summer asked Chief Mahuna about drug use in West Linn and talked about potentially having a drug drop-off event or multiple locations for drug drop-off. Mahuna said they have to be in a secured location: one is locked in the police station, and is probably enough

for a city our size. Mahuna said WLPD would be happy to partner with YAC. They discussed the need to advertise and get the word out. Mahuna clarified that they don't take liquids or sharps.

Jake asked if marijuana or vapes could be dropped off. Mahuna said it could be hard to do illegal drop-offs. Jake said there is a need for vape, Juul, and illicit drug drop-off. Jake wants to find a way to help kids that want to quit. Mahuna said kids could work with SRO to do drop-offs. Jake wants to do a 24/7 drop box for illegal drugs and vape pens. Jake asked if they could do a mail slot setup at TVFR, if that is a secure enough location. Jake said kids need a place to drop off illegal substances and vapes safely.

Mahuna said fentanyl is in a lot of drugs sold now. It is found in West Linn and is very dangerous. It caused a death in WL recently. Police can be called and they will pick up illegal substances without you getting in trouble.

SRO could work with kids to get rid of illegal drugs and vapes, YAC kids could help mediate and bridge getting illegal substances to police by calling and being there for the transition.

Discussion of drug take-back event to be planned for late spring/summer. Jake reported that SRO Johnson said they just need a time and place for a drug drop-off event.

Dylan will advertise the current Drug Drop-Off program at the police station.

Youth Lunch Events: Mahuna brought up Youth Lunch events with Michael Fesser. Fesser also brings some youth to these events. Mahuna said they want to plan more events, about 5-6 events a year. Mahuna asked if he could come to YAC to get kids to sign up for it. Summer said we could also work with ASB to get people.

Environmental Concerns: Caroline will share information. Dylan will share Sustainability Advisory Board's annual report.

Council Goals Feedback and Check-Ins: Rory brought up that Council wants feedback from YAC on past Council Goals to be discussed at next meeting. For next agenda: what do you want City to do in the next year?

COVID and School Exposure: It was agreed that next meeting COVID should be discussed. Mariam talked to teacher union reps. About 1/3 of classes have been missing. It is hard to switch to remote, only get two days. Miriam will check in again and report back next week. COVID chart is not true, if someone gets COVID outside the school it's not being counted.

Other Business: None

Adjournment: Meeting was adjourned by Summer at 5:00pm.

Next meeting January 26, 2021 @ 4:00pm

Minutes approved:



YOUTH ADVISORY COUNCIL MINUTES

Wednesday, January 26, 2022

4 p.m. – WebEx

Present Youth Advisory Council Members: Summer Tan, Jake Frazier, Liv Tenio, Emily Newbore, Mariam Hassan, Nate Demoro, Annamika Konkola, Caroline Nielsen, Kogen Brown, Declan Winder, Madeline Brown, Drayton Nims.

West Linn Staff Members: Dylan Digby

West Linn City Council Members: Mary Baumgardner

Absent: Elijah McKinley, Aubrey Cutler, Danny Milstein, Karina Rower, Macy Gong

Call to Order: Summer called the meeting to order at 4:06

Approve minutes: Minutes will be approved at a later date

Public Comment: None

Drug Drop-off Box: Dates discussed for this project were late February through early March. Group agreed to start with prescription drugs and later move on to miscellaneous others. YAC will act as a mediator between students and WLPD. One possible event may be an old sharps disposal at Willamette Christian Church.

SOLVE Volunteer Events: Nonprofit SOLVE hosts environmental cleanup event every 5th of the month. YAC could participate as a group.

YouthLine Outreach Update: Discussed future need to let mental health resources be known. Perhaps the high school's Associated Student Body (ASB) could be involved.

Fundraising: Discussion of masks and resources.

COVID Policy: Discussion of how the teacher union seems stagnant on this issue. ASB is going to share more on COVID numbers and safety. There is a need to meet with the School Board regarding transparency; this is in the works. Liv, Summer, Jake, Emily, Mariam, and Rory can

approach the group about this topic. Advertising free rapid COVID testing to schools may be welcome.

Future Goals: Infrastructure and sustainability were discussed, including the need for more bike paths (along walking trails and as road lanes), as well as bus accessibility.

Other Business: None

Adjournment: Meeting was adjourned at 5:03 by Summer.

Next meeting February 9th, 2021 @ 4:00pm

Minutes approved:

YOUTH ADVISORY COUNCIL MINUTES

Wednesday, February 23, 2022

4 p.m. – WebEx

Present Youth Advisory Council Members: Summer Tan, Annamika Konkola, Caroline Nielson, Declan Winder, Emily Newbore, Jake Frazier, Karina Rower, Kogen Brown, Madeline Brown, Drayton Nimz, Mariam Hassan

West Linn Staff Members: Dylan Digby, Danielle Choi

West Linn City Council Members: None

Absent: Danny Milstein, Elijah McKinley, Aubrey Cutler, Holly Bartholomew, Nate DeMoro, Macy Gong, Liv Tinio

Call to Order: Summer called the meeting to order at 4:03

Approve minutes: Minutes will be approved in bulk next meeting

Public Comment: None

Drug Drop-off Box: Spring dates were discussed for this project.

YouthLine Outreach Update: Caroline discussed plans for a mental health event. She reached out to book an event with a 40 person cap. It could be set up as a workshop for nonprofit partner YouthLine.

SOLVE Volunteer Events: Madeline will share the registration link for the March 5th environmental ivy cleanup with nonprofit SOLVE. It will be at Mary S. Young Park this Saturday.

COVID Policy Update: Mariam reported that it is unlikely the school district will give further consideration to online school given the upcoming end of the mask mandate. Summer mentioned routine preschool screenings for lice and suggested YAC ask the teacher's union for something similar. Contact tracing stopped a few weeks ago, which group agrees is a problem.

Youth Council Town Hall: This idea was introduced by Summer but put off for a future meeting due to number of current projects.

Infrastructure and Sustainability: Kogan plans to attend the upcoming virtual ODOT meeting related to adding more bike lanes/sidewalks using infrastructure money. He reported that Councilmember Todd Jones told him that ODOT is more likely to listen to kids than adults. Kogan will share links to the upcoming meeting with the group.

Other Business: Jake and Emily will continue looking into the March 5th SOLVE volunteer event, the YouthLine mental health workshop, COVID schools advocacy, and ODOT public transit projects. Summer will send a follow-up email regarding goalsetting items.

As spring starts, YAC attendance may be impacted by sporting events. The group discussed rescheduling meetings to better accommodate a majority of schedules. Starting March 1st, YAC will try hosting meetings every 1st and 3rd Tuesday of the month.

Adjournment: Meeting was adjourned at 4:30 by Summer

Next meeting March 1st, 2021 @ 4:00pm

Minutes approved:



YOUTH ADVISORY COUNCIL MINUTES

Tuesday, March 8, 2022

4 p.m. – WebEx

Present Youth Advisory Council Members: Jake Frazier, Kogen Brown, Annamika Konkola, Mariam Hassan, Summer Tan, Liv Tinio, Karina Rower, Nate DeMoro, Isabelle (guest speaker from YouthLine)

West Linn Staff Members: Dylan Digby, Danielle Choi

West Linn City Council Members: None

Absent: Danny Milstein, Elijah McKinley, Declan Winder, Aubrey Cutler, Macy Gong, Leia Gallo, Madeline Brown, Caroline Nielsen, Drayton Nimz, Emily Newbore

Call to Order: Meeting called to order by President Summer at 4:08 pm

Approve minutes: Minutes will be approved at a later date

Public Comment: None

Mental Health Guest Speaker: Isabelle, outreach coordinator for teen-to-teen crisis support and helpline YouthLine, came to speak to the group at Caroline's request. She explained the mission of the organization and logistics like hours. YouthLine offers education and outreach about teen mental health issues, classroom visits, tabling events, and mental health legislation advocacy and advisement. Their School Suicide Prevention Wellness Coordinators also help schools understand legislation like Adi's Act and offer mini-grants for schools.

Liv suggested YAC find ways to make YouthLine more visible in WL schools. Isabelle said they've been overloaded since 2021 because of the pandemic and are in need of more volunteers. She explained how volunteering with them works.

Summer said Caroline mentioned something about YouthLine offering mental health lesson plans. Isabelle explained about the various topics, such as healthy decision-making, healthy relationships, and suicide awareness lesson plans.

Summer and Liv asked for details about how many can participate in a lesson and Isabelle explained the programs are designed for up to forty students at once, except for strictly informational presentations to larger audiences.

Liv said it would be beneficial to have YouthLine come do workshops at their own school, and Summer asked how YAC members can get involved. Isabelle asked how they want to be involved, and the group discussed scheduling, facilitation and promotion. Isabelle invited members to email her directly at isabellec@linesforlife.org with potential dates. All lessons are free and now is the best time to get on the calendar.

Summer opened it to questions from the group, and Mariam said that involving underclassmen would be critical to continue a relationship with YouthLine in the future once upperclassmen have graduated.

Jake asked if the curriculum was different for students and teachers, and whether YouthLine teaches teachers to identify students in need or how to be more approachable. Isabelle explained that they do, but emphasized that teachers are not mental health professionals and are best used to direct students to more appropriate resources. She explained that this is also why lessons are not made publicly available online; training is required to deliver them.

Attendance Policy: Summer reiterated the attendance policy, emphasizing the need to provide notification to city staff to excuse any missed meetings. After two excused or four unexcused absences, members are assumed to have voluntarily resigned their positions on the YAC according to current bylaws. It was agreed to send letters to members who have not been attending to formally notify them of their resignations. This will make quorum easier to achieve.

SOLVE Event Follow-up: Summer asked how the SOLVE event on Saturday went. Danielle replied that she was there along with Declan, but they have never met before and did not recognize each other. Kogen said he was also there with Declan.

Drug Drop-Off Box: Summer asked Jake for an update on the Drug Drop-Off Box project. Jake reiterated his most recent discussion with the School Resource Officer, who said that YAC needs a container that can be moved and secured. Jake offered to reach out to Willamette Christian Church to look at dates. Summer asked Dylan if it was permissible for them to discuss dates over email, and Dylan agreed.

Other Business: When to hold the next meeting in light of spring break was discussed. It was agreed to hold it as scheduled on the 22nd. Summer asked if it would be possible to send out the letters of resignation before then, and Danielle agreed to prepare and send them.

Adjournment: Meeting was adjourned at 5:02pm by President Summer.

Next meeting March 22, 2022 @ 4:00pm

Minutes approved:

YOUTH ADVISORY COUNCIL MINUTES

Tuesday, March 22, 2022

4 p.m. – WebEx

Present Youth Advisory Council Members: Declan Winder, Kogen Brown, Madeline Brown, Annamika Konkola, Liv Tinio

West Linn Staff Members: Danielle Choi

West Linn City Council Members: None

Absent: Danny Milstein, Elijah McKinley, Aubrey Cutler, Macy Gong, Leia Gallo, Caroline Nielsen, Drayton Nimz, Emily Newbore, Summer Tan, Jake Frazier, Mariam Hassan, Karina Rower, Nate DeMoro

Call to Order: Meeting called to order by Vice President Liv at 4:10

Approve minutes: Minutes will be approved at a later date

Public Comment: None

Agenda Adjustment: Discussion of lack of quorum in light of technical issues with emails. No one received the WebEx invitation or agenda sent out the previous day, nor the announcement of an OHA youth advisory committee opportunity also sent by email. Danielle will look into why city emails are not getting through. Test emails containing the agenda were sent, but still not received.

Liv offered to Chair the meeting in Summer's absence.

Project Check-Ins: Liv asked if anyone had project updates to share. Kogen shared that he is still pursuing solutions for bike lane issues and plans to attend the next Pedestrian Bicycle Advisory Board meeting. He described a plan to revamp the walkability of Willamette Falls by adding more paths. Liv expressed interest in attending the upcoming meeting, asking when it will be. Kogen said it will be May 24th on Zoom. Liv asked Kogen to share that info with either her or the group.

Liv asked if anyone had other updates, and Annamika talked about the YouthLine project. She connected with Caroline about YouthLine. The planning is still in initial stages, but they would

like to collaborate with YouthLine on a workshop or series of workshops. Liv asked Annamika to email any updates over the next two weeks, mentioning how tight YouthLine's schedule is and saying it would be good even if they had to get something scheduled for next year.

Liv mentioned the water pipeline issue and asked Danielle what the timeline on that issue is. Danielle didn't have any new information. Madeline asked what kind of input would be helpful to the city. Danielle offered to find out how YAC can advise and support the pipeline project.

Other Business: Liv spoke about the attendance/roster adjustments and the emails sent to members with many absences. Liv asked about whether there was any response from the letter of resignation emails, and Danielle confirmed there was none. We did get responses from two of the check-in emails confirming that members still wanted to participate in YAC. The new quorum/roster arrangements will be discussed at a later meeting with more attendees.

Liv asked whether it would be possible to schedule a makeup meeting next week since attendance was low due to issues receiving emails. After discussion of whether to host an interim meeting or wait for the next meeting, it was decided to host a special meeting for those able to attend the first week of April. Instead of Tuesday, the next meeting will be Monday April 4th to better accommodate schedules.

Danielle mentioned the OHA Youth Advisory Council opportunity and encouraged members to apply given their experience on YAC during a pandemic.

Adjournment: Meeting was adjourned at 4:26 by Danielle

Next meeting April 4, 2022 @ 4:00pm

Minutes approved: